



Strategic Plan 2010 – 2015

Pastor: Monsignor John Kuzmich
Principal: Sandra Guffey
Assistant Principal: Beth Kleber
School Board President: Jacki Rude
School Board Vice President: Ryan Johnson



t. Vincent de Paul Catholic School is an ever-changing, ever-growing elementary and middle school located in the northwest suburban section of Allen County in Indiana.

Its location is unique in that it draws students from a wide area serviced by Northwest Allen County Schools, Fort Wayne Community Schools, and East Allen County Schools. In past years, families have driven from as far away as Angola, Indiana to attend St. Vincent's. The vision of the school is "Building a Community in Christ for Today and Tomorrow." We accomplish our vision through our mission statement that says, "The mission of the St. Vincent de Paul School community is to enable all its students to live their Catholic faith and achieve academic success. We foster academic excellence in a profoundly Catholic environment under the pastoral leadership of Monsignor John Kuzmich.

Community Information

St. Vincent de Paul Parish is located in the Northwest section of Allen County in Fort Wayne, In. The area is largely suburban with residential housing divisions made of single family dwellings and some apartments and condominiums. Demographic numbers for St. Vincent de Paul Parish boundaries show a trend of greater population growth (18%) than the remainder of the county (7%) per a demographic study commissioned by the parish in March 2000. This pattern of growth was further substantiated by a study completed for Northwest Allen County Schools in January 1996 to project demographics for the period of 1995 -2005. Growth is visually apparent in the area by the number of housing subdivisions started in the Northwest area and the number of businesses and strip malls that have been built within the past five years despite current economic conditions.

Although parishioners come from all parts of Allen County, the zip codes mainly serviced by the parish are 46818, 46825 and 46845. The largest population for the school comes from the 46845 area which is also identified in both studies as seeing the largest projected population growth. The following is a breakdown of students enrolled for 2009-2010 and zip code information:

46818	32
46825	140
46845	211

The median income for the major zip code areas as reported in the School Improvement Plan of 2008 is as follows:

46818	\$40,000
46825	\$46,000
46845	\$70,000

A new church was built in 2000 due to the large number of families moving into the area. Despite the size of the new church, five Masses are celebrated each weekend with an extra Mass added to the schedule during the winter months.

Current Facilities

St. Vincent de Paul Catholic School, located at the corner of Auburn and Wallen Rds has expanded its facilities twice since 2000 when the new church was built to service parish growth. The previous church that was connected to the school was converted to an Activity Center including a full-scale gymnasium. This expansion also added seven classrooms, a second computer lab, a science lab and new library. The additional classrooms allowed for expanded enrollment for the next four years. By 2002, grades 1, 3 and 4 had four classrooms rather than the customary three.

Expansion began again in the fall of 2007 with the addition of four kindergarten classrooms and four more general classrooms to open in the fall of 2008. The main body of the school currently contains 40 classrooms. There are two art classrooms and a small, neighboring room used for a kiln. Two classrooms in the basement are dedicated to vocal and instrumental music respectively. The junior high area has a computer lab and a science lab. Two rooms are designated for special education services and for small group remediation for the general population. There is also a classroom for a Talent Development teacher housing a Guided Reading Library

Current Enrollment and Trends

The addition of a Kindergarten program added 80 to 84 students. A decision was made in 2005 to no longer admit more than 90 students to grades 1 through 8 due to staffing limitations. Current enrollment for 2009-2010 is 756. Over 98% of all students are St. Vincent de Paul parishioners.

Total enrollment:

	<u>2009-2010</u>	<u>2008-2009</u>	<u>2007-2008</u>	<u>2006-2007</u>	<u>2005-2006</u>	<u>2004-05</u>	<u>2003-04</u>	<u>2002-03</u>
Kinderg.	83	84						
1st grade	89	80	74	82	90	99	98	83
2nd grade	84	76	82	90	102	94	81	104
3rd grade	74	85	90	95	97	86	104	84
4th grade	82	88	93	97	83	99	88	85
5th grade	86	90	98	81	97	84	85	85
6th grade	89	99	76	97	88	81	88	93
7th grade	98	74	95	89	82	87	83	83
8th grade	71	94	86	79	87	80	77	79
	756	770	694	710	726	710	704	696

Catholic Identity

Most important to the curriculum at St. Vincent's is its Catholic Identity. Intertwined in all of the programs is the presence of Christ and the inspiration for every member of the school community to behave Christ-like both in and out of the classroom. One All-Mass attended by the entire school is scheduled each week with a second Mass scheduled later in the week exclusively for junior high students. Eucharistic Adoration is available once each month for the entire day.

Students take religion classes at every level and are given the chance to participate in all-school liturgies and other religious activities. Parish priests visit classrooms regularly to provide lessons on the Catholic faith and to engage socially with students. Individual classrooms engage in community service projects throughout the year, and each year the entire student body chooses a charity to support through special activities scheduled during "We Care" week.

Past school service projects have included providing funds for the Women's Care Center, Riley Hospital in Indianapolis, and the church's sister parish in the Honduras. A yearly drive in November for the St. Vincent de Paul Food Pantry continues to grow each year with the 2009 offering a record-breaking 9,000 food products.

The school employs a social worker who services the students through direct classroom instruction in getting along with others and services the faculty by providing a researched based program of instruction for teachers to use in providing a safe and healthy emotional environment for children. The social worker is available to meet one on one with all students upon request and works closely with parents.

Academic Services

St. Vincent de Paul Catholic School is fully accredited. The school continues to offer an outstanding faculty, rigorous academics dedicated to meeting state standards, numerous fine arts programs, an extensive list of extracurricular activities and widespread community service, all of which fulfill the mission statement of the school. The curriculum and state standards for each grade level and subject are available in the school office.

ISTEP scores average in the 90 to 98 percentile consistently across all grade levels in both Language Arts and math. Other more intensive standardized assessments such as NWEA are used to identify areas for individual growth and to guide teachers in providing differentiated instruction. Students identified with academic weaknesses in certain areas receive direct interventions and are more closely progressed monitored.

The faculty consists of highly qualified teachers as identified by the Indiana Department of Education. In addition to the homeroom teachers for each grade level, there are two each computer, visual arts, music arts, and physical education. There is a certified librarian and assistant. Grades K through three have paraprofessionals assigned for each room. Grades four through eight have one paraprofessional per grade level. Two para-professionals serve the Special Needs Department.

The administrative team consists of the principal, assistant principal, dean of students and social worker. There is a special needs director and a talent development teacher.

Other service personnel include the parish facilities manager and custodial staff, kitchen director and kitchen staff, and After School Care director and staff. The school office has an administrative assistant, attendance clerk, full-time nurse and receptionist.

The School Improvement Plan is a living document that guides the decision-making in the school regarding academics. The plan was developed in alignment with AdvancEd, formerly NCA-CASI. All faculty members contribute to the plan and its fulfillment during faculty meetings and in individual committee meetings. Professional Development for all school staff is strongly encouraged by the administrative team and is related to skills necessary for fulfilling the plan and the school's mission.

Eighty to 85% of graduates attend Bishop Dwenger High School. It is expected that St. Vincent's students are ready to complete requirements for the Academic Honors diploma or the CORE 40 diploma.

Parental Involvement

Families offer strong support in time, talent and treasure so that the St. Vincent de Paul Catholic School vision of "Building a Community in Christ" is consistently realized and recognized. The School Board has 12 members composed of parents and parishioners who advise the principal and pastor on issues regarding the school. The primary goal of the board is to monitor the school committees and update the Strategic Plan.

Parents compose the school committees as named:

- Athletics
- Fine Arts
- Technology
- Facilities

Draft of plan as of 1/24/2010

Policy
Finance
HASA (Home and School Association)
Discernment
Principal Evaluation
Development
Strategic Plan
School Improvement

Each committee has its own mission statement in alignment with the school mission statement. The committees have goals and strategies that compose the Strategic Plan.

Three committees directly interface with parish committees.

Finance Committee with Parish Finance Committee

Every spring the two work together with the principal and parish business administrator to develop the budget for the following year and set tuition rates. The continuing goal of the committees is to keep tuition low and affordable for all parish families choosing to send their children to the school.

Facilities Committee with Parish Buildings and Grounds Committee (B & G)

Issues related to the school facilities are relayed to B & G for discussion and approval. Likewise the B & G brings issues to the attention of Facilities for discussion and implementation

Development Committee with Parish Finance Committee, pastor and principal

St. Vincent de Paul Catholic School employs a full time development director to market the school to increase/maintain enrollment. The development director monitors school donations and the endowment funds. Every year the school celebrates its accomplishments at Celebrate St. Vincent's organized through the Development Committee. Although considered a "friend-raiser," the event generates funding for technology, classroom equipment and other services not provided through the school budget.

ATHLETIC COMMITTEE

Mission

To provide opportunities for athletic participation enabling personal development in accordance with the Saint Vincent de Paul Catholic School Mission.

Goals

1. To provide students opportunities for participation in athletic programs.
2. To assure that each athletic program supports the virtues of sportsmanship, fairness and teamwork.
3. To assure the safety and wellbeing of athletes and guests at all events.
4. To assure fiscal responsibility and good stewardship within the athletic program.
5. To assure that each athletic program conforms to the policies of the Diocese, the CYO, and the school.
6. To ensure coaches are committed to the philosophy of the program in accordance with the athletic policy.
7. To coordinate with other school organizations to ensure school athletic facilities needs are identified and communicated.

Strategies

- Review existing programs and add or subtract new programs in response to requests and/or increases and/or decreases in participation.
- Provide coaches and volunteers training specific to their sport as well as generalized training on teamwork, sportsmanship and safety.
- Create a budget based on expected income from all revenue streams and planned expenditures for the coming school year.
- Establish and enforce policies that reflect existing Diocese, CYO, and School policies.
- Review and evaluate coaches commitment to the philosophy of the program in accordance with the athletic policy.

Plans

To routinely review, update and implement the Athletic Committee portion of the Saint Vincent's Strategic Plan in accordance with the Strategies, Objectives and Mission of the Athletic Committee and Saint Vincent DePaul Catholic School and Parish.

Project name	Timeline	Cost
1. Coaches' Training : AED/CPR/First Aid	Annual	\$400
2. Coach's/Parents Training : Play like a champ	Aug-2010	\$1750
3. Maintain equipment and facilities	Annual	\$13,000

DEVELOPMENT COMMITTEES

Mission

The mission of the Development Committee is to foster meaningful involvement of people in the mission and vision of the St. Vincent de Paul Parish community.

Goals

1. Help preserve and protect Catholic education at our school for *today and tomorrow*.
2. Seek to grow and develop funding sources vital to the school's future.
3. Develop recruiting and retention strategies which differentiate us, promote us, and allow us to build a competitive academic environment at the school.
4. Facilitate communication between the school and its constituents: parents, students, faculty and staff, the Parish community and the community in which we live.
5. Assure fiscal responsibility and good stewardship within the development area.

Strategies

Assist the Development Office by:

- Cultivating and identifying potential sources of revenue for the school including fund raising, planned giving, endowment growth, and annual appeals.
- Designing, reviewing and implementing marketing programs and communications strategies that are planned.
- Offering volunteer services to help organize and implement development programs and events.

Plans

Routinely review, update, and implement the Development Committee plans in accordance with the mission, goals, and strategies of St. Vincent de Paul Catholic School. Stay actively engaged in supporting Development projects through committee “hands-on” participation and involvement.

Understand the direction and plans of Development and how it impacts the St. Vincent de Paul Catholic School Strategic Plan.

Project name	Timeline	Cost
1. Updating website, communication methods	Annual	\$0
2. FACE program, endowments, marketing	Ongoing	\$7000
3. Plan Celebrate St. Vincent and Giving Tree	Annual	\$1400

DISCERNMENT COMMITTEE

Mission

The mission of the Discernment Committee is to discern individuals of the St Vincent de Paul Catholic School and parish community to serve as members of the School Board in pursuit of the school's mission.

Goals

1. On an ongoing basis, and in response to changing circumstances, to determine the special aptitudes, skills, abilities, experience, professional qualifications, community contacts and/or other qualifications needed in the school board's membership to maximize the school board's ability to fulfill its purpose and its responsibilities ("Gifts").
2. To identify, nurture interest and obtain applications from, candidates from the school and parish community that have the "Gifts" listed above.
3. To discern the candidates for board membership who, based on their respective Gifts, best enable the board to fulfill its purpose and responsibilities.
4. To recommend to the pastor the selection of candidates for board membership who (a) are able to serve as exemplary role models to our school community by living Catholic doctrine and Gospel values (b) place high priority on the Catholic identity of the school and the general good of all students in keeping with the school mission, and (c) are committed to working with the Principal, Pastor, and all other board members in a spirit of mutual trust and support

Strategies

- Facilitate school board deliberations and decision making aimed at determining and deciding the "Gifts" needed in school board member candidates.
- Promote and lead contacts in the parish and school community on an ongoing basis to identify potential board members and interest among such potential board members in applying for membership
- Communicate to the school and parish community the school board's needs for members, the terms of school board membership, and the commitment expected and required from members.
- Solicit and review the applications of active school and parish community candidates.
- Plan and facilitate the discernment meeting.
- Communicate the Discernment Committee's selection decisions to candidates.

Plans

To routinely review, update and implement the Discernment Committee portion of the Saint Vincent's Strategic Plan in accordance with the Mission, Goals, Strategies, and Plans of the Discernment Committee and Saint Vincent de Paul Catholic School and Parish.

Project name	Timeline	Cost
1. Query St. Vincent's community at large for interested candidates and nominees for discernment.	Annual	\$0
2. Obtain and review incoming applications for the discernment meeting.	Annual	\$0
3. Host discernment meeting for all candidates.	Annual	\$0

FACILITIES COMMITTEE

Mission

The Facilities Committee is committed to ensuring the School's facilities, present and future, are meeting the needs of the School community in accordance with the School's mission, as established by the administration, and in harmony with the Parish's priorities. By serving as the school board liaison to the Parish Building & Grounds Committee, the Facilities Committee promotes the development and maintenance of the School campus.

Goals

1. To assure the ongoing maintenance of the school grounds, buildings and equipment.
2. To assess future school campus needs and help with the realization of those needs.
3. To assist other committees as requested/required in the Facility concerns of those groups.
4. To assist in the coordination and completion of specific improvement projects as approved/requested by the Buildings and Grounds Committee.
5. To assure fiscal responsibility and good stewardship within the Facilities Committee.
- 6.

Strategies

- To familiarize the committee with the current state of the school buildings, grounds and equipment.
- Make budget recommendations to Buildings and Grounds Committee based on the expected needs of capital repairs and upgrades to the school.
- To assist in determining current and future needs based on specific goals identified in the strategic plan.

Plans

To routinely review, update and implement the Facilities Committee portion of the Saint Vincent's Strategic Plan in accordance with the Mission, Goals, Strategies, and Plans of the Facilities Committee and Saint Vincent DePaul School and Parish.

Project name	Timeline	Cost
1. Add Playground equipment	Aug-2010	\$20,000
2. School monument sign upgrade	June-2010	\$5,500
3. Routine and ongoing school maintenance	Annual	School budget

FINANCE COMMITTEE

Mission

To assure the exercise of fiscal responsibility and good stewardship within the School in support of the School's mission.

Goals

1. To determine the financial position of the School on a monthly basis.
2. To communicate the financial position of the School to the School Board on a monthly basis.
3. To prepare the School's operating budget annually utilizing the monthly financial statements provided by the Parish Business Office.
4. To determine the Parish subsidy provided to the School based on financial results.
5. To recommend tuition rates annually for approval.

Strategies

- Work in collaboration with the principal, pastor, and Parish Business Office in determining budget.
- Work in collaboration with the Parish Finance Council, School Board, and pastor for budget approval.
- Compare prior year financial results to budgeted figures.
- Compare budgeted figures to current year's actual figures, expressed in annualized form.

Plans

To routinely review, update and implement the Finance Committee portion of the Saint Vincent's Strategic Plan in accordance with the Mission, Goals, Strategies, and Plans of the Finance Committee and Saint Vincent DePaul School and Parish.

Project name	Timeline	Cost
1. Review financial statements	Monthly	\$0
2. Prepare annual school budget	March	\$0
3. Submit School budget to Parish Finance Council	April	\$0

FINE ARTS COMMITTEE

Mission

To enable and encourage the growth of each student in the area of Fine Arts so that they may glorify God with their gifts and talents while enhancing the mission of Saint Vincent de Paul School.

Goals

1. To provide students with enhanced opportunities in the area of Fine Arts.
2. To support and assist the Fine Arts educators so they can maintain an arts program that will be educational, enjoyable, and rewarding for our students.
3. To promote and encourage the arts within the St. Vincent Community.
4. To assure the continued growth and success of the band, choir, visual arts and drama areas of the Fine Arts Department.

Strategies

- To assess future Fine Arts needs and help with realization of those dreams.
- To assist in determining current and future needs based on specific goals identified in the strategic plan.
- To aid the Fine Arts teachers in their instruction of the state standards.
- To assist in identifying opportunities for promotion and awareness of the fine arts in our community.
- To expand existing programs and add new programs in response to student and teacher requests.

Plans

To routinely review, update and implement the Fine Arts Committee portion of the Saint Vincent's Strategic Plan in accordance with the Mission, Goals, Strategies, and Plans of the Fine Arts Committee and Saint Vincent DePaul School and Parish.

Participant Roles in the Fine Arts Committee:

Art, Music and Drama Teachers. Basic responsibilities for the Fine Arts programs are in the hands of the Fine Arts teachers. He or she decides its content, plans curriculum and activities, selects programming, and formulates policy and philosophy (following school guidelines). He or she also writes the budget and of course, teaches, rehearses, and directs. The teachers are also responsible for identifying areas for expansion and improvement.

Parent Participants. The committee will identify ways it can support the Fine Arts programs. Parents will typically provide assistance in volunteering, chaperoning

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activities, sponsoring events, making costumes and props, caring for uniforms, transporting students, and providing support for the Fine Arts teachers. Subcommittees of the Fine Arts will consist of the Pillars of the Arts, Community Connections and Promotions.

Pillars of the Arts do a lot of the planning, organizing and physical tasks necessary in putting together productions that the students are involved in. Costume planning, set building, concession stands, ticket sales and printing programs are a few of the tasks they perform.

Community Connections is a feeler for what is going on in our community, what our own students are doing in the arts and the efforts needed to bring those things to a better awareness. This committee publishes a bulletin listing the availability of events in the Arts in the Fort Wayne area and gives notoriety to our students who are participants in such events.

Promotion Committee. Promoting our student's talents in the four areas of the Fine Arts to our school by this committee will support our children's gifts to the community at large.

Meeting Schedule:

Currently the Fine Arts Committee meets on the 3rd Tuesday of each month, at 7 pm in the activity center meeting room. Meetings are about an hour long. Meeting agendas include opportunities for the Fine Arts teachers to express concerns and ask for support so that we can help them reach some of the goals and dreams they have for the students and their programs.

Project name	Timeline	Cost
1. Upgrade and repair musical instruments	May-2010	\$6000
2. Evaluate and/or replace kiln	Sept-2011	\$10000
3. Lighting system for productions in parish hall	Oct. 2010	\$2000

ORIENTATION COMMITTEE

Mission

To welcome new Board Members and provide them with an overview of the roles and responsibilities of Board Members in support of the Saint Vincent's School Mission.

Goals

1. To prepare new Board Members to fulfill their duties as Board Members

Strategies

- To educate new Board Members regarding the duties of the School Board.
- To educate new Board Members regarding their responsibilities as Board Members.
- To help prepare new Board Members to act as responsible advocates and advisors.
- To hold annual Orientation Meetings for New Board Members prior to the June Meeting
- Provide New Board Members key documents and learning tools before the annual Orientation Meetings.

Plans

To routinely review, update and implement the Orientation Committee portion of the Saint Vincent's Strategic Plan in accordance with the Mission, Goals, Strategies, and Plans of the Orientation Committee and Saint Vincent de Paul School and Parish.

Project name	Timeline	Cost
1. Prepare an Orientation packet for each new Member and review at Orientation meeting. Packet to include: School handbook, Committees/Duties, Example of meeting minutes, Calendar listing committee meeting days and times	Annual	\$0
2. Supply newly elected Board Members with committee descriptions, school handbook, member list and contact information	Annual	\$0
3. Hold annual School Board retreat	Annual	\$100

POLICY COMMITTEE

Mission

The Mission of the Policy Committee is to assure that current policies adequately reflect the standards of the Diocese, the Parish and the School in support of the Saint Vincent de Paul Catholic School Mission.

Goals

1. Draft recommended school policies, request approval from the board, submit them as recommendations to the pastor for ratification.
2. Monitor implementation of ratified policies.
3. Issue and disseminate approved policies.
4. Review the school policies and handbooks to ensure that they are in compliance with Diocesan Educational Policies and do not conflict with state and federal law.
5. Annually review and maintain school policies and relevant diocesan policies in the school Parent/Student Handbook and Kindergarten Handbook.
6. Handle emergent issues through the policy-making function of the board.

Strategies

- Track Diocesan activity in revisions/updates of Diocesan policies
- Compare Diocesan Policies to School Educational Policies and Parent/Student Handbook and School Board Constitution and Bylaws and reconcile differences.
- Periodically review existing School Educational Policies, Parent Student Handbook, Kindergarten Handbook, and School Board Constitution and Bylaws to identify opportunities for clarification, consistency with school's mission, and implementation.
- Assure communication regarding current and proposed policies to and from the St Vincent de Paul School Community

Plans

To routinely review, update and implement the Policy Committee portion of the Saint Vincent's Strategic Plan in accordance with the Mission, Goals, Strategies, and Plans of the Policy Committee and Saint Vincent de Paul Catholic School and Parish.

Project name	Timeline	Cost
1. Review Diocesan Policies	Annual	\$0
2. Develop new St. Vincent policies	Annual	\$0
3. Internet and Technology Acceptable Use Procedure	May 2010	\$0

SAINT VINCENT de PAUL CATHOLIC SCHOOL VISION and MISSION

Vision

The vision of St. Vincent de Paul Catholic School is to build a community in Christ for today and tomorrow.

Mission

The mission of the St. Vincent de Paul Catholic School community is to enable all our students to live their Catholic faith and to achieve academic success.

Goals

1. To assure all students receive opportunities to learn about and live their faith through an ever present Catholic Identity.
2. To assure the school is fully accredited through the state and NCA/CASI.
3. To assure the school is continuously looking at ways for improving student learning.

Strategies

- Provide opportunities for participation in Masses and other Liturgical celebrations related to seasons of the Church.
- Participate in various all-school, classroom and individual service projects.
- Implement activities related to the goals for the school SIP.
- Provide a continuous learning community for teachers, para-professionals, parents and students.
- Provide research-based assessments for ongoing measurement of student progress.

Plans

To routinely review, update and implement the School Improvement Plan based on information gathered from the total school community including parents, students, teachers and other staff members and based on information gathered through standardized testing and other forms of evaluation of students as outlined in the plan for AdvancED.

Project name	Timeline	Cost
1. Implement activities as outlined in SIP	Annual	\$0
2. Gathering/application of data to guide instruction	Annual	\$0
3. Training and implementation of Olweus Bullying	Aug-2010	\$2000
4. Form a Professional Learning Community	Aug-2010	\$4,000

STRATEGIC PLANNING COMMITTEE

Mission

The Mission of the Strategic Planning Committee is to assure, through planning and coordination, the viability and continuing growth of Saint Vincent de Paul Catholic School in its pursuit of its Mission in the long term.

Goals

1. Meet the guidance in the Diocesan School Board Handbook Strategic Planning Process Guidelines, including fulfilling the long range planning guidelines and meeting Indiana P.L. 221.
2. Provide the parish community practical and useful knowledge about the quality and potential of its school and the resources available for carrying out the school's Mission.
3. Provide a basis on which decisions can be made as to the improvement or changes needed to fulfill the school's Mission.
4. Challenge the responsibility of the parish community to implement the recommendations of periodic studies and the strategic planning process.
5. Monitor the implementation of the Strategic Plan.
6. Ensure that each recommendation is assumed as a goal by the school board, a school board committee or the principal in the Annual School Goals.
7. Ensure congruity between Annual School Goals and the Strategic Plan
8. Review, refine, and update the strategic plan annually through the school board and in coordination with the principal, so that it always looks forward through the current school year and four years ahead for a total of five years.

Strategies

- Initiate and follow the strategic planning process as directed by the school board.
- Adhere to the guidance set forth in the Diocesan School Board Handbook for strategic planning.
- Ensure its members adequately represent the parish and school communities and are able to lead and coordinate the planning process and implementation of the strategic plan, including a representative of the school's School Improvement Plan.
- Participate in relevant Diocesan In-Service events.

In developing a new Strategic Plan:

- Analyze the external environment surrounding the school.
- Review the Mission Statement prepared for the School Improvement Plan.
- Collect, update, report, share, study and disseminate data, as needed, pertaining to Catholic Identity, Curriculum/School Improvement Plan, Enrollment/Marketing, Facilities/Capital Improvement, and Finances/Development.

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- Formulate recommendations and strategies to ensure that all components of the Strategic Plan are in place.

In updating an existing Strategic Plan, annually:

- Review and update committee mission, goals, strategies, plans.
- Review and update project descriptions and project lists.
- Ensure Strategic Plan projects are reflected in the school budget.
- Track and monitor progress in completion of projects and project tasks at least twice.
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Plans

Routinely review, update and implement the Strategic Planning Committee portion of the Saint Vincent de Paul Strategic Plan in accordance with the Mission, Goals, Strategies, and Plans of the Strategic Planning Committee and Saint Vincent de Paul Catholic School and Parish.

Project name	Timeline	Cost
1. Self-grade the strategic plan using the Diocesan rubric	April-2010	\$0
2. Make Strategic Plan -- including Mission/Goals/Strategies/Plans and Project Descriptions/List to School available to the school community	Jan-2010	\$0
3. Event to present Strategic plan to the school community generally and to solicit community inputs	Feb-2010	\$0

TECHNOLOGY COMMITTEE

Mission

To assure and assist in the integration of technology to optimize fulfillment of the Mission of the Saint Vincent de Paul Catholic School Community.

Goals

1. To use available technology from the marketplace to enhance execution of the school's curriculum.
2. To assure access to current technology for the school community.
3. To assure that the school is adequately equipped with both hardware and software to take full advantage of opportunities presented by technology.
4. To assure fiscal responsibility and good stewardship within the technology program.

Strategies

- To add and upgrade existing equipment and software, when necessary, to reflect changes in available technologies as they emerge.
- To create a budget based on expected income from all revenue streams and planned expenditures for the coming school year.
- To expand ongoing programs and add new programs in response to school community requests and/or increases in participation.
- To provide training to the school and church.
- To maintain uniform technology platforms across the school.

Plans

To routinely review, update and implement the Technology Committee portion of the Saint Vincent's Strategic Plan in accordance with the Strategies, Objectives and Mission of the Technology Committee and Saint Vincent DePaul School and Church.

Project name	Timeline	Cost
1. Update technology needs of Music curriculum.	May-2010	\$20,000
2. Purchase software to enable teachers to create/maintain homepages linked to PowerSchool	Aug-2010	\$2000
3. 100% accomplishment of SmartBoards in all classrooms	Aug-2010	\$5,000
4. Renew computer filter equipment (every three years)	May-2011	\$8000