

St. Vincent de Paul Catholic School

Parent/Student Handbook

2009-2010

Dear parent/guardian,

Please take time to read the Parent/Student Handbook. It is your best source of information about the school. It contains all rules and guidelines for our school and policies written by our School Board. It also contains policies as written by the Catholic Schools Office of the Fort Wayne/South Bend Diocese and ratified by Bishop D'Arcy.

The last page is a signature page that needs to be signed and returned to school by Friday, September 18, 2009. This may be returned through the homeroom teacher of your youngest child. It is important to note Diocesan policy 4510 which states that failure to sign the document and return it to school has no effect on the applicability of the handbook's provisions.

Feel free to print the handbook if you prefer a hard copy or you may call the school office at 260-489-3537, ext. 213 to order one.

As always, we thank you for your support of St. Vincent de Paul School. We are a "community in Christ" because we partner together for the good of our children.

Yours in Christ,

Sandra Guffey

Principal

Handbook Receipt Acknowledgment

All families at St. Vincent de Paul School are required to sign this form and return it to school by Friday, September 18, 2009.

By signing below we acknowledge that we have received a copy of the St. Vincent de Paul School Parent/Student Handbook. We understand that the handbook contains important information about the school, its administration, and about the educational and disciplinary policies and procedures that the school maintains in furtherance of its religious mission as part of the Catholic Diocese of Fort Wayne/South Bend.

We agree to follow all rules and guidelines imposed in the school by the school administration and/or the Diocese. If we have any questions about the content of the handbook, we understand that it is our obligation to ask questions for clarification. This acknowledgement is to be returned to the school after being signed and dated. However, the failure to read the handbook or to sign or return this acknowledgment shall not relieve us of the obligation to follow all rules and guides that the school and the Diocese establish or in any way impede or prevent the school administration from operating the school consistent with those rules and guidelines.

Please review the Handbook with your student(s). We require that junior high students sign this form also to acknowledge that you have reviewed the handbook with them.

Student Name Printed. Grade 7/8

Family Name Printed

Student Signature

Parent Signature

Student Name Printed. Grade 7/8

Date

Student Signature

Diocesan Policy P4510